

ORANGE COUNTY CEMETERY DISTRICT
Board of Trustees
June 13, 2023

MINUTES

The adjourned regular monthly meeting of the Orange County Cemetery District Board of Trustees was called to order by Chair Kelly Rivers at 10:01 a.m., in the Board Room of the Orange County Cemetery District, 25751 Trabuco Rd., Lake Forest, CA 92630.

The Pledge of Allegiance was led by Chair Kelly Rivers.
Roll Call by Board Secretary, Mary Funk.

PRESENT:	Kelly Rivers, Chair	Second District
	Cynthia Ward, Vice Chair	Fourth District
	Vladimir A. Anderson	Third District

ATTENDING	Maribel Marroquin-Waldram	First District
REMOTELY:	Noel Hatch	Fifth District

STAFF: Tim Deutsch, General Manager
Brenda Manriquez, Finance and Accounting Manager
Mary Funk, Board Secretary

GM Deutsch explained that Trustee Hatch was unable to attend the meeting in person due to illness and was requesting to join the meeting remotely. Trustee Marroquin-Waldram had a conflict regarding childcare and was also requesting to join remotely.

MOTION: of Chair Rivers, seconded by Trustee Anderson and carried by a vote of 3-0 (Trustee Hatch and Trustee Marroquin-Waldram absent for the vote), approved the remote attendance of Trustee Hatch and Trustee Marroquin-Waldram at the June 13, 2023 Regular Board Meeting of the Orange County Cemetery District.

PUBLIC COMMENTS

U.S. Army Veteran Ron Bengochea spoke via phone to express his gratitude for all the efforts that staff and the Trustees have put forth towards the development of an Orange County Veterans Cemetery. He said he has received a lot of feedback and there are a lot of Veterans who are very grateful for what is taking place. He has had friends pass while they were waiting for an Orange County Veterans Cemetery to be established. He stated that he has been involved in these efforts along with Bill Cook and Nick Berardino since 2014. He stated that the project has the full support of all the cities and hundred of Veterans and their families. He prays that construction can begin on both projects and the efforts to move forward are an answer to so many prayers. GM Deutsch and all of the Trustees thanked Mr. Bengochea for all his kind remarks. Mr. Bengochea left the meeting at this time.


Chair


Secretary

CONSENT CALENDAR

- A. Approval of Minutes – Adjourned Regular Board Meeting, May 2, 2023.
- B. Approval of the June 2023 Check Registers (Claims) Nos. 176, 177, 178, 179, 180, 181, 182, 183, 184, 185, 186, 187, 188, 189, 190, and 191.
- C. Approval of the excused absence of Vice Chair Ward and Trustee Vladimir Anderson at the May 2, 2023 Regular Board Meeting.

MOTION: of Vice Chair Ward, seconded by Trustee Anderson and carried by a roll call vote of 5-0 approved the Consent Calendar.

MANAGER REPORTS

A. Interments and Interment Space Sales Reports – April 2023

The following interment and interment space sales for April 2023 were reviewed:

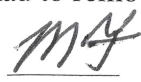
			<u>2022-2023</u>	<u>2021-2022</u>
ANAHEIM	Interments	5 (3 Urn)	72 (45 Urn)	81 (62 Urn)
	Lot Sales	5	30	48
EL TORO	Interments	78 (28 Urn)	775 (264 Urn)	791 (250 Urn)
	Lot Sales	126	1,081	1,253
SANTA ANA	Interments	14 (5 Urn)	143 (84 Urn)	198 (86 Urn)
	Lot Sales	8	62	57
TOTAL	Interments	97 (36 Urn)	990 (393 Urn)	1,070 (398 Urn)
	Lot Sales	139	1,173	1,358

GM Deutsch stated that April’s numbers are no surprise and sales and services continue to perform as it has been trending over the last year. Anaheim Cemetery had five space sales and staff conducted five interments for the month, which is not too far off last year’s pace. As expected, Anaheim’s numbers are mostly cremation based.

El Toro Memorial Park continues to sell, sell, sell. We are holding firm to the one space per household policy that the Board set last year. In April, El Toro Memorial Park had 126 space sales including 113 casket spaces, 10 niches, and three in-ground cremation spaces. As of May 1st there are approximately 1,045 casket spaces remaining at El Toro that are showing available in the system. We are looking for potential areas where additional casket spaces could be created. Irrigation Specialist, Martin Galvez came out to look at the irrigation layout and believes another 80 to 100 additional spaces could be fit into Hillside 3. Staff is also considering the ramifications of closing an additional road at El Toro.

Vice Chair Ward asked if all the spaces are double-depth. GM Deutsch answered that they were. The District has equipment now that can deal with bedrock. He mentioned the huge boulder that El Toro staff had to remove recently when opening a grave. GM Deutsch did note that there are


Chair


Secretary

some areas at Santa Ana Cemetery and Anaheim Cemetery where the soil is too sandy and it is not possible to do double-depth burials in those areas. Trustee Anderson asked for confirmation that the 1,045 remaining casket spaces does not include the additions that staff are considering. GM Deutsch confirmed that was correct. GM Deutsch emphasized that staff at all three cemeteries are exploring all possibilities to gain additional casket interment space. Santa Ana Cemetery is also considering closing two additional roads.

GM Deutsch said that if you look at the historical average of space sales you can see the trend increasing dramatically. Between 1986 and 2013 the cemeteries averaged about 442 space sales a year. But over the last ten years that figure has steadily increased. By 2020 the District was averaging about 850 space sales a year. Over the last three years, the District's average is now 1,330 spaces a year. He also stated that the County is aware of our thinning available inventory and our pressing need to move forward with the development of a fourth public cemetery.

Vice Chair Ward asked at what point should El Toro Memorial Park consider only selling to families who have actually had a death occur. GM Deutsch said that at Santa Ana Cemetery, the District made that move when there was just one year of available inventory remaining. GM Deutsch said that he is currently discussing with the Cemetery Managers the ability for the District to extend out sales by adding additional spaces. GM Deutsch hopes to have this discussion with the Board at either the July or August Board Meetings, once he has established a clearer picture on the number of interment spaces that could still potentially be added.

Vice Chair Ward expressed her concerns about the potential for future public health crises and not having enough available interment spaces when they will be needed. GM Deutsch replied that we may also be able to sell PreNeed for the new cemetery before it is actually developed. Trustee Ward asked if a family did purchase PreNeed for a space at the new cemetery, but then became At-Need before the cemetery was ready, would they be able to exchange for existing space at El Toro or Santa Ana? GM Deutsch answered that, at the very earliest, we would not be able to start any kind of development for another six to eight months and even that is questionable with too many unknown factors still in play. We would also need to have legal counsel carefully examine the idea of selling PreNeed spaces for property that does not exist yet.

Continuing on with El Toro's April numbers, there were 10 niches sold at El Toro and approximately 299 niches remaining in the Maureen Rivers Memorial Niche Garden. Staff at El Toro conducted 78 interments for the month and are just slightly behind El Toro's year-to-date numbers when compared with 2021-22.

Santa Ana Cemetery had 8 space sales and conducted 14 interments in April. Santa Ana is slightly ahead on space sales when compared to the previous year and down by 55 interment services year-to-date.

Overall, the District had 139 space sales in April and conducted 97 interments. The overall cremation rate year-to-date is almost to 40%.

B. Financial Reports – April 2023

Brenda Manriquez stated that the good news is with all the space sales revenues are outstanding. She reported that the District received a good chunk of property tax in April and will get about



Chair



Secretary

\$100,000 more in May, which will put us right on budget if not a little higher. She also stated that interest earnings are off the chart good. In May, CalTRUST is reporting about \$40,000 in interest whereas a couple years ago the District was lucky to be earning \$2,000 in interest. She also reminded the Board that these earnings now include the PreNeed investments as well.

Vice Chair Ward asked if these improved returns are a result of something the District did, or is it just a reflection of the market? GM Deutsch answered that during COVID we could only get rate at 0.5%, but now as these investments are maturing, we are redeeming them for investments in the 4.0% to 5.0% range. We are starting to see the results of that now. Brenda Manriquez also reported that in May she expects the combined earnings of all four funds to top out at over \$1 million in income. In previous years these numbers would be closer to \$700,000 to \$800,000.

Revenue from interment services and space sales are in line with last year's numbers. Miscellaneous revenue is also slightly higher. She was also happy to report that the District received the County reimbursement of \$295,000 for costs related to the flag pole installation.

In terms of expenses, salaries and wages are trending normally. The only expense that popped out was in the 1410 – Maintenance for the New Cemetery. Brenda Manriquez explained that this is a catch all account for all expenses that are not capital projects for the new cemetery. Idea Hall accounts for \$40,000 of the \$65,555 expenses in this account. With all the rain and mild weather, utility costs are down. GM Deutsch said that Martin Galvez is able to monitor the irrigation system remotely and will turn the sprinklers off if nature provides the irrigation. Vice Chair Ward asked if Martin Galvez is the only staff person trained and able to work on our irrigation issues. GM Deutsch said that there are other staff who have the ability, but Martin is able to do this and it is a good way to keep engaged with the District. When other staff take over his duties we do compensate them by providing acting pay.

Brenda Manriquez noted that in May we will see equipment expenses for about \$53,000 with the delivery of the utility vehicle and trailer for El Toro Memorial Park.

Brenda Manriquez also reported that the balance sheet looks quite good. There is currently \$2.6 million in Assigned for Land Development and Brenda stated that the District should be able to move \$1.5 million to Committed for Land Development. She also explained that the Assigned – Land Development line was created so that the District could avoid huge balances of unassigned funds and more clearly show why surplus funds are needed and for what purpose they are being held. With the debt service obligation of \$1.2 million the District also needs to set aside funds to get us through the lean period ahead when El Toro sells out, but the new cemetery is not ready to sell yet.

Trustee Hatch asked what the interest rate is on the \$20 million that the District borrowed for the new cemetery development. GM Deutsch said it is 4.1 to 4.2%. Trustee Hatch also wanted to confirm that short term interest investments have returns right now at about 5%, but that these returns in the next two to three years are expected to drop back down into the 3% range. GM said it is very hard to predict future market fluctuations, but we are keeping PreNeed and Endowment Income investments with terms of no more than 24 months to insure liquidity.


Chair


Secretary

Trustee Hatch was also curious to know our cash positions in all of the funds. Brenda Manriquez stated that there is about \$19 million in the Endowment Income and Endowment Principal funds, of which about \$9 million is readily accessible in the Endowment Income Fund. The General Fund has about \$20 million and the PreNeed Fund has approximately \$7 million. Trustee Hatch noted that time is becoming a great factor for us in developing the new cemetery. He wanted to know if there are any clouds on the horizon for obtaining approvals for the Gypsum Canyon Development. GM Deutsch said that he was not aware of any roadblocks at this time.

C. Investment Portfolio Changes - May 2023

GM Deutsch pointed out the sizeable differences between the rates for investments that are maturing and the rates for new investments that we are purchasing. Brenda Manriquez added that even rates for the pooled funds are seeing good increases. GM Deutsch noted that our outside advisors can see three to four days out and make recommendations to take advantage of the best rates possible. There were four investments maturing in May and all of the new investments purchased have rates in the 5% range. In the next six months the Endowment Principal and Income Fund with UBS will have about 1.7 million coming due. The Endowment Principal and Income Fund with Stifel will about approximately \$2 million coming due. The Stifel PreNeed fund will have almost \$800,00 coming due.

D. Capital Projects Update

GM Deutsch stated that ongoing work with GMU and LSA continues. The design team has also provided architectural plans to CalVet for their review. RJM is working on a virtual simulation to help the public visualize what the cemetery will look like when it is developed. There was a meeting on June 7th to select areas to drill for well and geotechnical borings for the bridge foundation. If a well on the lower portion of the property is feasible and we don't have to bring a water main in to the site, that could represent a large savings. We would have to pump water from storage tanks up to the Veteran's parcel. Vice Chair Ward asked if we are exploring using gray water for toilets. GM Deutsch said they are looking at all the options for water usage and cost savings. We are also looking at having a septic system similar to what exists at Santa Ana Cemetery. GM Deutsch said that he and Larry Ryan are working closely with Idea Hall on the public engagement requirements. They have a presentation scheduled with the Citizens Senior Advisory Committee at June 15th in Anaheim and they also have a presentation scheduled on June 22nd at the East Anaheim Community Center at 7 p.m.

GM Deutsch said that he was notified by a staff member last week that the flag at the Gypsum Canyon site was down. He immediately went out to investigate. Luckily some members from OCFA were on the site and they pitched in to help pick up the flag and refold it. GM Deutsch contacted the flag pole company and they actually had a crew in the vicinity. They came out that same day and found a problem with the cable and connections. To repair it a crane will be needed. The crane is scheduled to be on site on Thursday, June 15th. If all goes well, the flag should be back up and flying on Thursday. GM Deutsch said that he has also made arrangements for the flag pole company to check it every six months for any potential maintenance concerns, so this does not happen again in the future. Unfortunately, the flag will be down on June 14th which is Flag Day. This is too bad, since the flag has become quite a landmark to many people already.


Chair


Secretary

GM Deutsch said that he met on Monday with First Responders just to keep a dialog going about their needs and desires for the designated First Responders Section to be established in the new cemetery. He said it was a very good meeting.

GM Deutsch also noted that there are other small projects that have been completed. At Santa Ana Cemetery staff finished some concrete work to expand the trash receptacle pad. They also poured a small pad in the dirt storage area for a secondary trash container. GM Deutsch also informed the Board that a group of about 30 to 40 volunteers from the Marriott Corporation came to Santa Ana Cemetery on a public service project. They helped to clean and paint sections of the wrought iron fence and also helped to clean the niches.

GM Deutsch explained that on the Fixed Asset Accounts Report it is showing a negative amount in the Budget Balance. This is only because of the flag pole costs. Overall, this will probably be above \$1 million, but offset by the \$295,000 reimbursement, still leaving the project slightly over budget. For equipment, GM Deutsch reported that El Toro Memorial Park has now received the utility vehicle and trailer.

GENERAL COUNSEL REPORT - NONE

NEW BUSINESS

GM Deutsch explained that, since there was no Finance and Investment Committee Meeting, all items that would have been reviewed at that Committee Meeting are now appearing under New Business.

A. District Overhead Rate

GM Deutsch stated that the Overhead Rate is used when determining new service fees. In this year's budget you will notice a substantial increase to 10% because the District must now factor in the debt service payment. The District Overhead rate is important because it shows the public the reasoning behind the price increases.

MOTION: of Chair Rivers, seconded by Trustee Anderson and carried by a roll call vote of 5-0, the Board of the Orange County Cemetery District adopted Resolution No. 2023-02, approving the Orange County Cemetery District's Overhead Rate.

B. Gann Appropriations Limit Review

GM Deutsch explained that each year the District is subject to the Gann Appropriations Limit which specifies the maximum amount of property tax revenue that the District may receive. Brenda Manriquez collects data from various sources to complete the necessary calculations. The District has never had a problem exceeding the appropriations limit. This is also something the auditors examine every year.

MOTION: of Chair Rivers, seconded by Trustee Hatch and carried by a roll call vote of 5-0, the Board of the Orange County Cemetery District adopted Resolution No. 2023-03, approving the Orange County Cemetery District's Annual Maximum Appropriations Limitation for the Fiscal Year 2023-24.



Chair



Secretary

C. Investment Fund Transfers

GM Deutsch reported as part of the budget preparation, staff reviews the balances of the District's four funds to see if any money should be transferred from the Orange County Investment Pool (OCIP) to one of the District's outside investment firms in order to take advantage of better rates. Previously the Board had authorized the General Manager to transfer funds from the Endowment Principal fund whenever the balance is at least \$100,000. GM Deutsch reported that he is authorizing the transfer of \$218,000 from the OCIP to Stifel Investment Services.

The Board reviewed the District's cash balances in each fund. GM Deutsch stated that Brenda Manriquez has inflows and outflows and that we are currently collecting more in PreNeed than we are paying out. Brenda Manriquez also noted that the cash balance in the PreNeed fund also includes the \$1 million from the County to pay for First Responders burial spaces when the new cemetery is developed. GM Deutsch is recommending that the Board approve the transfer of \$1.5 million from the OCIP to the General Fund California Class Fund and is recommending the transfer of \$750,000 from the OCIP to the Pre-Need California Class Fund. The OCIP is currently earning about 3.25% and California Class is at about 5.15%.

MOTION: of Chair Rivers, seconded by Vice Chair Ward and carried by a roll call vote of 5-0, authorized the General Manager to execute an On Demand Wire Transfer Form with the County of Orange Auditor Controllers Office to make the following transfers:

- 1) Transfer \$1,500,000 from the General Fund OCIP to the General Fund California Class Fund, and;
- 2) Transfer \$750,000 from the Pre-Need OCIP to the Pre-Need California Class Fund.

D. 2023-24 District Fee Review

GM Deutsch said that each year staff reviews costs for interment space fees, Endowment Care fees, and service fees. District prices are compared to other local cemetery prices. Staff also considers factors such as the Consumer Price Index (CPI), our revenue stream, and future costs for the new cemetery development. Last year the Board approved an 8.5% increase on all space fees, primarily due to the high inflation. This year's CPI is at 3.8%, but GM Deutsch said he is recommending a 5% increase on all space prices, adding that the extra 1.2% will be helpful with future development costs. He said that would add between \$48 to \$165 increase to purchase interment space.

On the Endowment Care Fees, GM Deutsch explained that the District had been alternating an increase every other year. But accounting for inflation and when comparing what other public cemetery districts are doing from the CAPC survey, GM Deutsch is recommending that the District include a \$50 increase on all Endowment Care Fees.

On service fees, GM Deutsch explained that the hourly rate for staff time, the District Overhead rate, and the benefit percentage are all factored in when setting prices for service fees. This year most of the services have only minor increases. The service that saw the most increases were


Chair


Secretary

disinterments and disinter/reinterments. GM Deutsch noted that for these services our staff will only do work that can be completed from the surface. If anyone has to go below ground, the graves require shoring and we use third parties for any work that is below ground.

Chair Rivers expressed reluctance to raise rates, but acknowledged the need for it.

Trustee Hatch asked if other Public Cemeteries have Endowment Fees that are comparable. GM Deutsch stated that there is a minimum Endowment Care Fee that the Health and Safety Codes require public cemeteries to collect. However, if the District only collected this minimum amount, it would not be sufficient to sustain the maintenance of the park in perpetuity. When looking at the CAPC survey, the Orange County Cemetery ranked 15th in Endowment Care Fees, meaning that there 14 other public cemeteries with higher Endowment Care Fees. GM Deutsch added that in calculating the Endowment Care Fee, he considers both true costs and future needs. Vice Chair Ward stated that in essence, we are hoping the interest we earn offsets what the future costs will be. GM Deutsch stated that was correct.

MOTION: of Trustee Hatch, seconded by Trustee Anderson and carried by a roll call vote of 5-0, the Board of the Orange County Cemetery District adopted Resolution No. 2023-04, approving the District Master Fee Schedule, effective July 13, 2023.

E. 2023-24 Fiscal Year Budget

GM Deutsch presented a PowerPoint presentation to the Board on the proposed 2023-24 Fiscal Year Budget. The presentation included total revenue projections at \$8,136,325 including property tax, space sales revenue, service revenue, taxable sales, miscellaneous revenue and interest. In terms of space sales, GM Deutsch warned that there will be a gap between when El Toro Memorial Park will sell out of casket space and when the new cemetery in Gypsum Canyon will be open for sale. GM Deutsch said he is discussing with the Cemetery Managers all possible options for adding any additional interment spaces.

Vice Chair Ward asked if there is anything we are not selling that we are legally able to sell? GM Deutsch said really the only thing would be flowers and that could be problematic given the perishable nature of flowers. Vice Chair Ward asked, if at the new site the District could lease space out to a florist. GM Deutsch said there are a lot of interim uses for the land that could be explored, but he believes it is best to get the first cemetery phase up and operational before we explore any interim uses.

GM Deutsch noted that miscellaneous revenues include the cell phone tower leases, sale of District vehicles, and the cash back rewards program on the District credit cards.

In terms of forecasting interest income, there is really no accurate way to project what the markets will do, so GM Deutsch uses a straight flat fee.

Trustee Hatch asked, if at some point, Gypsum Canyon would be in competition with El Toro Memorial Park. GM Deutsch said that would not be the case as, unfortunately, El Toro Memorial park will be sold out before Gypsum Canyon opens.



Chair



Secretary

GM Deutsch did mention that Larry Ryan had introduced him to a family in South Orange County that has an allocation of land reserved for a cemetery. GM Deutsch is hopeful that if we can get Gypsum Canyon up and running, we may be able to afford to develop a smaller cemetery in South Orange County that would better serve the residents in that part of the County. GM Deutsch said he would keep the Board informed as he learns more.

GM Deutsch then reviewed General Fund Expense Projections, which he estimates will total \$5,141,586. Expenses include: salaries, benefits, services and supplies, the Economic Uncertainty Fund, and Equipment.

GM Deutsch stated that for staffing, long-time Anaheim Cemetery Manager, Bill Stelter will be retiring at the end of June 2024. Rather than backfill that position, GM Deutsch stated that Cemetery Manager Julio Amarillas will divide his time between Santa Ana Cemetery and Anaheim Cemetery. He also said with the bulk of activity at El Toro, Santa Ana is sending some of their staff over on Thursdays to help with mowing and trimming.

GM Deutsch said that he is also budgeting \$800,000 for Capital Improvements and \$1,221,412 for our debt service payments on the new cemetery development loan. This brings the total General Fund Budget to \$7,162,998.

GM Deutsch also showed charts on the ten-year expenditure chart, and the ten-year capital improvements chart. He briefly described the staffing, space types, and history for space sales and interment service fees, and upcoming capital improvement projects for each cemetery.

GM Deutsch noted that the draft budget included in the Board packet is about 30 pages, but once Brenda completes all of the statistical analysis, notes, and narratives, the finished budget will be closer to 90 pages.

MOTION: of Trustee Hatch, seconded by Chair Rivers and carried by a roll call vote of 5-0, the Board of the Orange County Cemetery District adopted Resolution No. 2023-05, adopting the budget for fiscal year 2023-24 and:


District Fund Budget Units	
754 General Fund.....	\$7,162,998
756 Endowment Income	\$215

ITEMS FOR FUTURE AGENDAS

GM Deutsch stated that he hopes to hear an update from CalVet and also present what Idea Hall has created for print media on the Gypsum Canyon development. Now that the Trustees have had an opportunity to meet with staff regarding changes to the flower policy, a discussion on this topic should be coming up in July or August.

Trustee Marroquin-Waldram left the meeting at 12:30 p.m.

BOARD COMMENTS


Chair


Secretary

A. Memorial Day Programs – Monday, May 29, 2023

Vice Chair Cynthia Ward reported that she attended the Memorial Day Program at Anaheim Cemetery along with General Manager Tim Deutsch and Finance and Accounting Manager, Brenda Manriquez. Nick Berardino spoke about the Veterans Cemetery in Gypsum Canyon and all of the Anaheim City Council Members in attendance gave very vocal support for the project. This was very encouraging to hear. Vice Chair Ward said she had an opportunity to speak with Council Member Norma Campos Kurtz and thanked her for her support of the project. GM Deutsch said it was wonderful to see so many levels of support represented including from the City of Anaheim, the Assembly, the Senate and even Congressional support. GM Deutsch also said that Leadworker Andrew Trejo and Groundskeeper Joseph Campos did a great job getting the cemetery ready for the event.

Trustee Anderson reported that he attended the program at El Toro Memorial Park, adding that Lake Forest Mayor Cirbo was the keynote speaker and Supervisor Donald Wagner also participated in the program. Trustee Hatch also attended the program at El Toro Memorial Park. He said the grounds looked beautiful and the program was very spirited and apropos for the occasion. He stated the presentation of wreaths was rich and very much appreciated. He also noted the attendance of Supervisor Wagner. Trustee Hatch said that the singing was the best he has heard. Despite the miserable weather there was a feeling of warmth and camaraderie. Trustee Hatch mentioned the Laguna Woods Memorial Day Service where seven to eight World War II Veterans were present. He stated it was a great wake up call seeing those Veterans present and the history that they represented and the importance of honoring their service to our nation. Chair Rivers also attended the Memorial Day Program and read General Logan’s Order. Trustee Hatch and Trustee Anderson complimented her on her beautiful reading. Chair Rivers said she liked the program very much.

GM Deutsch said that Chris Palmer has been organizing Special District Roundups to educate legislators on the important roles Special Districts play. GM Deutsch said he attended meetings with the staff of Assemblymember Diane Dixon from the 72nd Assembly District, Kate Sanchez with the 71st Assembly District, and Assemblymember Tri Ta with the 70th Assembly District.

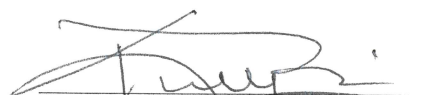
ANNOUNCEMENTS


The ISDOC Quarterly Meeting will be held virtually on June 22nd at 11:30 a.m.

The CSDA Annual Conference will be held in Monterey from August 28th to August 31st. Chair Rivers and Trustee Anderson both requested to be registered for the event.

The next regular meeting will be held on **Tuesday, July 11, 2023**, at 10:00 a.m., at the Orange County Cemetery District, 25751 Trabuco Rd., Lake Forest, CA 92630.

There being no further business, the meeting was adjourned at 12:42 p.m.


Chair


Secretary


Chair


Secretary