

ORANGE COUNTY CEMETERY DISTRICT

RULES AND REGULATIONS

INTERMENTS

1. Interment rights in cemetery may be purchased from an authorized representative of the Board of Trustees of the Orange County Cemetery District at the business office located on the cemetery grounds. The terms of sale are cash unless other arrangements have been made. Upon payment in full, including payment to the Endowment Care Fund, a Certificate of Interment Rights, executed by an authorized representative of the Board of Trustees, shall be issued to the purchaser.
2. Families are requested to call the cemetery office in advance to schedule an appointment to make arrangements, however staff will make every attempt to coordinate families who are at-need.
3. No interment shall be made without a permit from the proper authorities and until the interment order has been signed by a member of the family of the deceased or an authorized person. Except as stated in #10 below, interments shall require at least one (1) day notice, however that does not guarantee that you will get your requested interment date and time.
4. No interment shall be made or other services rendered until all fees are paid. All fees for services must be paid at least 24-hours prior to the interment. Exceptions: A guaranty of payment by the County of Orange, the Red Cross, or an approved insurance assignment.
5. The remains or cremated remains of the deceased shall be brought to the cemetery in a closed casket, urn or other approved container. Caskets shall not be opened in the cemetery without the approval of the cemetery manager or his designee.
5. An approved vault of metal or concrete, or an approved bell liner, shall be used in every interment. However, for a double-depth interment only an approved vault may be used for the lower interment.
6. Not more than one casket interment may be made in any space unless double-depth casket interment is requested before the first interment is made. If the request is not made before the first interment, the Cemetery Manager may approve the disinterment and reinterment at a lower depth if it is determined to be practical. The family will be required to pay for this service.
7. No more than two casket interments may be made in any space. The placing of an urn in a space with a casket shall require the approval of the cemetery manager.
8. No opening or closing of an interment space shall be made by anyone except employees of the Cemetery District or those acting under the direction of District staff.
9. Interments shall be made on Monday through Friday, between the hours of 9:00 a.m. and 2:00 p.m., unless permission for interment at another hour has first been obtained from the Cemetery Manager. Saturday and Sunday services will need prior notice for scheduling and will require an additional weekend service fee.
10. No interment shall be made on the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day and Christmas Day.

Interments on Saturdays, Sundays or the following holidays: Martin Luther King Day, Lincoln's Birthday, President's Day, or the day after Thanksgiving shall require advanced approval of the cemetery manager and payment of the Saturday/Sunday/Holiday surcharge. Interments on these days shall require a three (3) day notice except for circumstances approved by the Cemetery Manager.

The District will accommodate, whenever possible, the request for interments for Saturday, Sunday, and holiday interments. Note: staff do not work on Saturday, Sunday and Holidays so services are contingent on available staff to work overtime to cover these services.

CEMETERY OPERATIONS

1. Admission to all cemetery grounds is limited to 8:00 a.m. to 5:00 p.m., including Saturday and Sunday. Extended hours of 8:00 a.m. to 7:00 p.m. will be in effect during Day Light Savings at the El Toro Memorial Park.

The business office at each cemetery is open from 8:00 a.m. to 5:00 p.m. weekdays and closed on Saturdays, Sundays and holidays. Offices may be open on Saturday by appointment.

2. No marker, plant, tree, other ornament or device shall be permitted on cemetery lots, except approved markers placed flush with the surface of the ground and not more than two (2) approved flower containers.
3. No person, other than District employees or persons acting under the direction of the General Manager, shall plant trees, shrubs, flowers or plants on any lot or in any part of the cemetery. Plants and flowers shall be brought into the cemetery in accordance with the District's rules and regulations for "Flowers-Decorations-Memorial Markers."
4. Pets must be on a leash at all times and are allowed on the lawns but only with the visiting family. We respectfully request that you be a responsible pet owner and don't allow them to relieve themselves on the interment locations. Owners must pick-up after their pet.

LEGAL PROVISIONS

1. Interments in the District's cemeteries shall be limited in accordance with section 9060 of the California Health and Safety Code as it now exists or may be hereafter amended.
2. If a certificate of interment rights holder has no further need for interment rights, he or she may sell or transfer his or her interment rights to an eligible person. An endowment care fee must be paid at the time of transfer if not previously paid at the time of purchase. A transfer fee is required for all transfers. No transfer of any right of interment shall be complete or effective until approved under the authority of the District and recorded on the books of the District.
3. The District reserves the right, when necessary or if determined to be in the best interest of the District, to remove any remains from one plot to another in the same cemetery, keeping accurate records of such relocations and, whenever possible, notifying the lot owner or next of kin before relocation is made.
4. The District, its Board and all individual members of said Board, the General Manager and all other personnel of the District shall not be responsible for injury or damage suffered by any persons, including children, in their use of the cemetery grounds. Any person using the streets or paths in the cemetery shall do so at their own risk.