

**ORANGE COUNTY
CEMETERY DISTRICT**

**April 3, 2018
10:00 A.M.**

**REGULAR MEETING
OF
THE BOARD OF TRUSTEES**



**DISTRICT OFFICE
EL TORO MEMORIAL PARK
25751 TRABUCO ROAD
LAKE FOREST, CA 92630**

Maribel Marroquin, First District

**Cynthia Ward, Fourth District
Vice Chair**

William E. Nelson, Third District

**Kelly Rivers
Chair
Second District**

Noel Hatch, Fifth District

Steve Quintanilla, General Counsel

Tim Deutsch, General Manager

**PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE THIS
PUBLIC MEETING IS IN SESSION.**

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (949) 951-9102, ex 10. Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Orange County Cemetery District Office located at 25751 Trabuco Rd., Lake Forest, CA 92630 during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday. Agenda items are also available online at www.occemeterydistrict.com

AGENDA

- I. CALL TO ORDER – Chair Rivers**
- II. PLEDGE OF ALLEGIANCE – Chair Rivers**
- III. ROLL CALL – Secretary**
- IV. PUBLIC COMMENTS**

The Orange County Cemetery District Board of Trustees encourages interested members of the public to address the Board on any matter or issue that is within the subject matter jurisdiction of the District. At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. If you discuss a matter that is not listed on the Agenda, state law prohibits the Board from discussing or taking any action on such matter during this meeting. No discussion or action will be taken on any items that are not on the Agenda.

- V. AWARDS AND COMMENDATIONS**

VI. CONSENT CALENDAR

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board of Trustees or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. Approval of Minutes – Regular Meeting

Recommendation: Staff recommends that the Board approve the minutes of the Regular Board Meeting of March 6, 2018.

B. Approval of Check Registers - April 2018

Recommendation: Staff recommends that the Board approve check registers #147, #148, #149, #150, #151, #152, #153, #154, #155, #156, #157, #158, #159, #160, and #161.

VII. GENERAL MANAGER’S REPORTS

A. Interment and Interment Space Sales Reports - February 2018

B. Financial Reports – February 2018

C. March Investment Portfolio Changes

D. Capital Projects Update

E. Strategic Plan Dashboard

F. OCERS Year in Review Visit (Oral Report)

G. Special District Risk Management Credit Incentive Program

H. El Toro Memorial Park Historical Tour Update (Oral Report)

VIII. UNFINISHED BUSINESS – None

IX. NEW BUSINESS

A. Orange County LAFCO – Regular and Alternate Special District Member Seats

Recommendation: Staff recommends that the Board offer any nominations it may have for the OCLAFCO’s Regular and Alternate Special District Member and authorize staff to submit the 2018 Nomination Form to OCLAFCO by the April 9, 2018 deadline.

B. [California Special Districts Association, Board of Directors Call for Nominations](#)

Recommendation: Staff recommends that the Board discuss and support the nomination of a candidate for the CSDA Board of Directors, Southern Network – Seat A.

X. ITEMS FOR FUTURE AGENDAS

XI. CLOSED SESSION

Conference with Legal Counsel – Potential Initiation of Litigation Pursuant to Paragraph (4) of Subdivision (d) of Section 54956.9: (One case)

XII. BOARD COMMENTS

- A. SDRMA Spring Education Day, Sacramento, March 20, 2018
- B. ISDOC Quarterly Meeting, Fountain Valley, March 29, 2018
- C. ISDOC Executive Committee Meeting, Fountain Valley, April 3, 2018

XIII. ANNOUNCEMENTS

- A. CAPC Local Area Meeting – Oak Hill Memorial Park, Escondido, April 12, 2018
- B. Special Districts Leadership Academy, Monterey, April 15-18, 2018
- C. CSDA Board Meeting, Sacramento, April 20, 2018
- D. El Toro Memorial Park Historical Tours, April 21, 2018
- E. ISDOC Executive Committee Meeting, Fountain Valley, May 1, 2018
- F. CSDA - Special District Legislative Days, Sacramento, May 22-23, 2018

XIV. ADJOURNMENT

The next Regular Meeting of the Board of Trustees will be held on Tuesday, May 1, 2018, at 10:00 a.m., at the District Office, located at El Toro Memorial Park, 25751 Trabuco Road, Lake Forest, California.

CERTIFICATION

I, Mary Funk, Secretary of the Orange County Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at El Toro Memorial Park, 25751 Trabuco Road, Lake Forest, California, and on the District's website at least 72 hours prior to the time of this regular meeting.

Date: March 30, 2018



Mary Funk

By: Mary Funk
Title: Secretary