

ORANGE COUNTY CEMETERY DISTRICT
Board of Trustees
June 5, 2024

MINUTES

The adjourned monthly meeting of the Orange County Cemetery District Board of Trustees was called to order by Chair Cynthia Ward at 10:05 a.m., in the Board Room of the Orange County Cemetery District, 25751 Trabuco Rd., Lake Forest, CA 92630.

The Pledge of Allegiance was led by Trustee Rivers
Roll Call by Board Secretary, Mary Funk.

PRESENT:	Cynthia Ward, Chair Kelly Rivers Noel Hatch	Fourth District Second District Fifth District
----------	---	--

ABSENT:	Maribel Marroquin-Waldram, Vice Chair Vladimir A. Anderson	First District Third District
---------	---	----------------------------------

STAFF:	Tim Deutsch, General Manager Brenda Manriquez, Finance and Accounting Manager Mary Funk, Board Secretary
--------	--

ALSO PRESENT:	Colin Kirkpatrick, Deputy General Counsel (attended remotely)
------------------	---

PUBLIC COMMENTS - None

CONSENT CALENDAR

- A. Approval of Minutes – Regular Board Meeting, May 7, 2024.
- B. Approval of Minutes – Regular Board Meeting, May 14, 2024
- C. Approval of the June 2024 Check Registers (Claims) Nos. 182, 183, 184, 185, 186, 187, 188, 189, 190, 191, 192, 193, 194, 195, 196,197 and 198.
- D. District Overhead Rate
Adoption of Orange County Cemetery District Resolution 2024-01, approving the District’s Overhead Rate.
- E. Gann Appropriations Limit Review
Adoption of Orange County Cemetery District Resolution 2024-02, approving the Annual Maximum Appropriations Limitation for the Fiscal Year 2024-25.

MOTION: of Trustee Rivers, seconded by Trustee Hatch and carried by a vote of 3-0 (Vice Chair Marroquin-Waldram and Trustee Anderson absent for the vote), approved the Consent Calendar.


Chair


Secretary

MANAGER REPORTS

A. Interments and Interment Space Sales Reports – April 2024

The following interment and interment space sales for April 2024 were reviewed:

			<u>2023-2024</u>	<u>2022-2023</u>
ANAHEIM	Interments	4 (2 Urn)	68 (51 Urn)	72 (45 Urn)
	Lot Sales	0	29	30
EL TORO	Interments	84 (36 Urn)	770 (261 Urn)	775 (264 Urn)
	Lot Sales	54	745	1,081
SANTA ANA	Interments	12 (5 Urn)	177 (80 Urn)	143 (84 Urn)
	Lot Sales	12	69	62
TOTAL	Interments	100 (43 Urn)	1,015 (392 Urn)	990 (393 Urn)
	Lot Sales	66	843	1,173

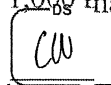
GM Deutsch reported that Anaheim Cemetery had no space sales in April and performed four interment services including two casket interments and two niche placements. Year-to-date, Anaheim staff have conducted 68 interments compared to 72 in the previous year.

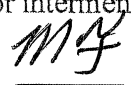
El Toro Memorial Park had 54 interment space sales in April including 29 casket interment spaces, 17 niches and 8 in-ground cremation spaces. As expected, with the elimination of pre-need casket sales, numbers are significantly lower compared to the 126 space sales El Toro had in April of 2023. Year-to-date, El Toro Memorial Park has sold 745 interment spaces compared to 1,081 in the previous year. In terms of space availability, El Toro Memorial Park has approximately 654 casket spaces available and 147 niches remaining.

Staff at El Toro Memorial Park conducted 84 interments in April including 48 casket interments, 17 niche placements, 2 rose garden interments, and 17 in-ground cremation interments. Year-to-date, interment services are keeping pace with 770 interments so far this year compared to 775 in the previous year. El Toro’s year-to-date cremation rate is at 33.90%.

Santa Ana Cemetery sold 12 interment spaces in April including two casket spaces, 9 niches and one in-ground interment space. Year-to-date, Santa Ana slightly ahead with 69 space sales this year compared to 62 in the previous year. For interments, staff conducted 12 interment services including 7 casket burials, 3 niche placements and one in-ground urn burial. Santa Ana is outperforming on interment services. Year-to-date, they have conducted 177 interments so far this year compared to 143 interments at the same time last year. Santa Ana’s year-to-date cremation rate is at 45.20%.

Overall, the District completed 100 interments in April and year-to-date the District has conducted 1,015 interments. Reaching the 1,000 mark for sales and services has always been a milestone indicator for the District, but GM Deutsch stated that the District will not reach the 1,000 mark for interment space sales during this fiscal year. Year-to-date, the District has sold


Chair


Secretary

843 space sales through the end of April compared to 1,173 sales in the previous year at this time.

GM Deutsch noted that El Toro Memorial Park continues to provide the bulk of the revenue for sales and services. The District received just over \$853,000 in secured property tax revenue and the interest income between both funds was over \$108,000.

B. Financial Reports – April 2024

Brenda Manriquez reiterated that the District did receive a big chunk of property tax revenue in April which is just about meeting the full year’s budget expectations. She also added that the District received additional Redevelopment money which is now exceeding this year’s budget expectations. Interest income has also been remarkable and is now more than double what was expected. Across all four funds it is possible that the District may hit \$2 million in interest earning, which is almost unheard of. Between the exceptional interest earnings and the property tax, it really helps make up for the lower interment space sales activity. Brenda Manriquez also mentioned that Other Taxable Sales and Miscellaneous Revenue are also both higher than budgeted.

For expenses there are no unusual expenses for Salaries and Wages or for Services and Supplies. She did state that Utilities are well under budget which will help to offset some of the other overages.

Brenda Manriquez reported that the tractor for El Toro has arrived and the invoice has been paid.

There were total charges of \$962,203 in the 4200 Account for Buildings and Improvements. Almost all of this was for the new cemetery development, with just \$9,600 going toward welding gate and fence repairs at Santa Ana Cemetery.

On the Balance Sheet, Brenda Manriquez explained that the assigned fund balance for Land Development is now at \$3,092,288 due to the great interest earnings. She stated that the District will likely leave this as assigned rather than committing it, because it will be easier to use as we get ready to move forward with the new cemetery development.

GM Deutsch stated that the \$2.5 million in the Unassigned fund balance represents six months of operating expenses that the District holds in reserve in the event of an emergency. This came about primarily as a result of the bankruptcy that the County of Orange experienced in the 1990’s. The trend after that occurred with most public agencies was to keep six months of operating expenses in reserve. However, this is now trending down. The Board does have the ability to change the policy and require a lesser amount if the District wants to utilize more funds that are currently unassigned.

Trustee Hatch asked how much of our operating expenses are covered by property tax revenue. GM Deutsch answered that property tax accounts for roughly 40% of all revenue. GM Deutsch estimated that property tax probably covers about 50% of operating costs. GM Deutsch also pointed out that there is just over \$5.8 million in pre-need deposits, not including the First Responders Pre-Need. That is \$5 million in future revenue that will eventually be coming our way. GM Deutsch also stated that if Gypsum Canyon was not to move forward, we have a well-

^{DS}

Chair


Secretary

positioned endowment fund and reserves that will allow us to maintain the three existing cemeteries. Trustee Hatch asked for confirmation that the District will still have property tax. GM Deutsch confirmed that property tax will not be going away. Trustee Hatch stated that property tax is the foundation on which this house is built.

Chair Ward asked for clarification between when we would tap in to Unassigned Funds as opposed to using the Economic Uncertainty Fund. GM Deutsch explained that the Economic Uncertainty Fund is funded each year in the budget and it typically gets used each year for a variety of unforeseeable or uncontrollable circumstances. Brenda Manriquez stated that the Economic Uncertainty Fund is similar to a contingency that we place on a capital improvement contract. There are always change orders on projects that can't be foreseen. The Economic Uncertainty Fund is the District's way of budgeting each year for those unexpected events. The six months of reserves that we have in the Unassigned Fund Balance is meant to be truly an emergency fund. The Unassigned Fund Balance is not designed for any purpose other than operations.

C. Investment Portfolio Changes - April 2024

GM Deutsch said that three investments were redeemed in April and we are still able to purchase short terms in the 5% range. In the next six months the UBS Endowment Principal and Income Fund will have about \$1.6 million coming due. The Stifel Endowment Principal and Income fund will have about \$1.4 million coming due. The Stifel Pre-Need Fund will also have about \$1.6 million coming due. GM Deutsch reported that the pooled rates are coming up. Trustee Hatch asked if California Class had dropped a bit. Brenda Manriquez stated that they continue to get more participants which is keeping their rate high. As this wanes so will their rate.

D. Capital Projects Update

GM Deutsch reported that he met with County Staff on May 2nd to make final arrangements for the site tour that was scheduled for May 10th with Assemblymember Sharon Quirk-Silva and CalVet Secretary Lindsey Sin. The last Development Team Meeting occurred on May 23rd to discuss the status of the latest submittals and discuss the Planning Commission and Council review dates. GM Deutsch said that it looks as though our development submittal will come before the Planning Commission on June 17th and it should be on the agenda for the Anaheim City Council's July 23rd meeting. GM Deutsch said that he did get word that the Irvine Company is rescinding their development agreement for the Mountain Park project. This needed to happen for our cemetery project to move forward.

Chair Ward asked if the City of Irvine ever took any action in regards to the Veterans Cemetery development. GM Deutsch said that Irvine never took any action so there was nothing to rescind. GM Deutsch did state however, that one of the Irvine City Councilmembers had hired a consulting firm to review the CalVet study in an attempt to find fault with the Gypsum Canyon project. The findings of the study were discussed in their last Council Meeting. GM Deutsch said he did watch the meeting remotely and stated that there were several incorrect assumptions put forth in the study. He also stated that there was some discussion by the Council as to why the City of Irvine would spend money to assess a study for a development that is not even located in their jurisdiction. GM Deutsch said he would send a link to the Trustees to view the recorded Council Meeting in case any of them were interested in hearing what was said.


Chair


Secretary

GM Deutsch stated that Deputy General Counsel Colin Kirkpatrick is working to get the boundary agreement with Fairhaven Memorial Park finalized. He also stated that we are working on plans and specs for the road demolitions which will just be for our internal use. The District may opt to have our staff do the bulk of the work and simply bid out the pouring of the curbs.

GM Deutsch stated that they would be discussing niche projects later in the meeting.

GENERAL COUNSEL REPORT

Deputy Counsel Kirkpatrick stated that he did not have any report.

NEW BUSINESS

A. Selection of OCLAFCO Regular Special District Member Commission Seat

GM Deutsch explained that there had been two candidates running, but Joe Muller decided to withdraw his name for consideration and wrote a very nice letter asking that districts support the remaining candidate, James Fisler.

MOTION: of Trustee Hatch, seconded by Trustee Rivers and carried by a vote of 3-0 (Vice Chair Marroquin-Waldram and Trustee Anderson absent for the vote), selected James Fisler as the candidate for OCLAFCO Regular Special District Member Commission Seat and authorized the Board Chair to execute the required ballot to submit to OCLAFCO.

B. 2023-24 Budget Amendment Review and Approval

Brenda Manriquez explained that during this fiscal year there have been several new cemetery project driven expenses that the Board has approved which have also caused overages in regards to the adopted budget for those categories. In order to more accurately reflect our budget to actual balances for the financial statements, our auditors recommend that the Board approve a budget amendment. This is related specifically to two accounts: the 1410 Maintenance – New Cemetery and the 4200 Buildings & Improvements.

The 1410 account budget should be increased by \$120,000. This is to cover expenses related to public relations documents developed by Idea Hall for the new cemetery and flagpole maintenance repairs to various vendors.

The 4200 account budget should be increased by \$360,000. This is to cover costs related to the preparation of the EIR Addendum by LSA and the groundwater well drilling exploration at Gypsum Canyon conducted by Fain Frilling. GM Deutsch said that the funds will be transferred from the Cemetery Development Reserve Fund which is the Assigned Land Development Fund appearing on the Balance Sheet. Any other overages should be covered through the use of the Economic Uncertainty Fund.

MOTION: of Trustee Hatch, seconded by Trustee Rivers and carried by a vote of 3-0 (Vice Chair Marroquin-Waldram and Trustee Anderson absent for the vote), approved the total budget amendment of \$480,000 for the Fiscal Year 2023-24 with funds to be transferred from the Cemetery Development Reserve Fund.


Chair


Secretary

C. Niche Purchase and Installation – El Toro Memorial Park

GM Deutsch said in the Master Plan for niche construction at El Toro Memorial Park, staff have identified where new niches can be easily installed without too much expense or excavations required. In the Maureen Rivers Memorial Niche Garden additional niches will be placed around the exterior of the Southern California Edison vault. To accomplish this, Jim Mickartz is recommending the use of high marine-grade aluminum cast niche structure, which requires less depth and does not pose any concerns with the weight on the wall it would be attached to. The color of the granite will be slightly different since it is impossible to match exactly, but will be complimentary to the existing granite niches. The cost for this addition would be \$107,000 and will yield 252 new niches.

GM Deutsch stated that there is a second proposal to install two double-sided, three high niche banks between the two columns of the shade pavilion. This will yield 216 niches at a cost of \$96,120. The lead time on these niches is four to five months out and would be included in the 2024-25 Capital Improvement Budget.

Trustee Rivers asked if the aluminum would really hold up. GM Deutsch stated that these niches are being sold in Canada and are a marine grade aluminum meant to withstand severe weather, so they should have no problems here and in fact, should last longer than the concrete cast niches which become more and more brittle with age. GM Deutsch also noted that for a total cost of \$203,220 the District should receive about \$1.2 million in revenue from niche sales, as well as the corresponding endowment fees and service-related fees. He also explained that they are utilizing KMI Columbaria since they are in our association and are the only vendors in the Western United States who can supply these aluminum niches.

MOTION: of Trustee Hatch, seconded by Chair Ward and carried by a vote of 3-0 (Vice Chair Marroquin-Waldram and Trustee Anderson absent for the vote), approved the award of contract to KMI Columbaria for the purchase and installation of niches in the amount of \$203,220 from the 2024-25 Fiscal Year Budget.

D. Scheduling Change for July Regular Board Meeting

GM Deutsch explained that he is hoping to present the final Strategic Plan at the July Board Meeting, but he will need to be out of town on July 2nd. He requested that the Board take action to reschedule the July 2nd Board Meeting to the following Tuesday on July 9th. He also reminded the Board that the next meeting to discuss the Strategic Plan will be on Wednesday, June 26th. Staff will also include a Consent Calendar on that agenda for claims that will need to be approved before the fiscal year closes.

MOTION: of Trustee Hatch, seconded by Chair Ward and carried by a vote of 3-0 (Vice Chair Marroquin-Waldram and Trustee Anderson absent for the vote), approved rescheduling the July 2, 2024 Regular Board Meeting to July 9, 2024.


Chair


Secretary

COMMITTEE REPORTS

A. Investment Fund Transfers

GM Deutsch explained that since the Orange County Investment Pool (OCIP) is beginning to increase its yield each month, he and Brenda Manriquez both agree that it makes sense to leave the funds as they are in the OCIP Endowment Income and Pre-Need Funds. That way they are already liquid and accessible when they need to be used for cemetery development. The only transfer that is being recommended would be out of the 755 Endowment Principal in the OCIP to one of the outside investment firms. Since the Board has already authorized the General Manager to make such transfers from the Endowment Principal Fund when the balance is at least \$100,000, no action is needed by the Board. GM Deutsch will inform the Board when that transfer is made at fiscal year-end.

B. GFOA Distinguished Budget Presentation Award – FY 2023-24

GM Deutsch said kudos to Brenda Manriquez for compiling all the necessary information to secure the GFOA Distinguished Budget Presentation Award for the sixth year in a row. Brenda Manriquez stated that she has also submitted for the Annual Comprehensive Financial Report (ACFR) Award, but it will be likely be some time before the District hears anything back on that. GM Deutsch said that to his knowledge we are the only public cemetery district to receive the ACFR Award.

C. 2024-25 District Fee Review


GM Deutsch stated that every year he meets with the managers, Brenda and staff to review the Master Fee Schedule in preparation for the upcoming budget. In determining changes to fees, many factors are considered including cost comparisons with other cemeteries, changes in the Consumer Price Index, department overhead, benefit percentages, and operational increases. This year the CPI is at 4% and the Department Overhead rose from 67.2% to 67.9%.

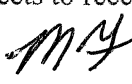
GM Deutsch pointed out that the service fees will show the most sizeable increases. Trustee Hatch asked if the proposed fees are a reasonable and factual representation of the District’s true costs. GM Deutsch confirmed that it is. He and the cemetery managers took a hard look at the true labor actually involved in accommodating each type of service. The cost increases are much more realistic and accurately reflect staff’s time and District Overhead that is expended on each interment. Even with these price increases, the District is still far more affordable than neighboring private cemeteries and memorial parks.

MOTION: of Trustee Hatch, seconded by Chair Ward and carried by a vote of 3-0 (Vice Chair Marroquin-Waldram and Trustee Anderson absent for the vote), adopted Orange County Cemetery District Resolution 2024-03, approving the District Master Fee Schedule, to be effective July 8, 2024.

D. 2024-25 Fiscal Year Budget

GM Deutsch gave a PowerPoint presentation on the 2024-25 Fiscal Year Budget. For revenue GM Deutsch is anticipating that the District will receive \$8,091,592 in total revenues. Property tax will account for approximately \$3.1 million. Due to the prohibition of pre-need casket sales at El Toro Memorial, GM Deutsch is anticipating a reduction in revenue from interment space sales and expects to receive about \$2.5 million in space sales. While interment services


Chair


Secretary

O.C.C.D. – Minutes

June 5, 2024

continued to outperform previous years, GM Deutsch is estimating conservatively that revenues from interment services will also be slightly down at about \$1.1 million. He expects the increase in the master fee schedule to help offset this somewhat. Interest should account for almost \$1 million in revenue. The remaining revenue will come from taxable sales and miscellaneous revenue such as the cell tower lease. GM Deutsch projected out to when the new fourth public cemetery will be up and operational and expects at that time the District will have revenues around \$9.7 million.

The total proposed 2024-25 General Fund Expenditure budget is \$5,428,532 and includes 25 authorized full-time positions and one part-time position. GM Deutsch said that he is expecting overtime costs to go down somewhat, but has budgeted for continued overtime. He also expects Services and Supplies to go down as we will not have all the consulting fees for the development of the new cemetery. GM Deutsch discussed several of the Expense Projection Factors including: the OCERS employer retirement contribution rates for both Legacy and PEPRA employees; the UAAL component of 2.45%; the equipment budget of \$197,300 to cover a mower, two utility vehicles and miscellaneous small equipment; and the Economic Uncertainty Account budgeted at \$249,106.

The proposed 2024-25 capital improvements total \$1.2 million and includes \$400,000 for Cemetery Improvements and \$800,000 for New Cemetery Development.

GM Deutsch then provided a review of each of the three existing cemeteries including information on staffing, organizational charts, and statistics on each cemetery's space sales and interment service activity, and upcoming improvement projects. At Anaheim Cemetery, he mentioned that Cemetery Manager Bill Stelter retired on March 21st. Since his retirement, Cemetery Manager Julio Amarillas has been splitting his time between the two cemeteries keeping office hours in the morning at Santa Ana Cemetery and then traveling to Anaheim Cemetery in the afternoon. The Leadworkers at both Cemeteries, Tony Gallegos and Andrew Trejo, cover each office when Julio Amarillas is not present. The Leadworkers are paid Acting pay for this time when they are assuming those additional responsibilities.

At Santa Ana Cemetery the part-time Secretary, Diane Fuentes, will be retiring on June 27th. The District is holding a retirement party for her at El Torito Grill in Tustin at 12 p.m. The Trustees are invited to attend. We will also have a retirement card for the Trustees to sign at the June 26th Board Meeting. When Diane Fuentes retires, GM Deutsch said he is planning to replace that position with a full-time cemetery assistant position similar to what Robert Hernandez and Kim Eazell do at El Toro Memorial Park. A full-time position is needed now that Julio is dividing his time between two cemeteries. GM Deutsch said that we will try to promote from within but need to have at least three candidates who would be interested in a lateral move. Chair Ward asked if we will be taking up a collection for a gift for Diane, similar to what the District did for Bill Stelter. GM Deutsch confirmed that this was in the works, although we weren't sure yet what kind of gift to purchase for her.

GM Deutsch noted that for sales and services they have budgeted for increased sales at Santa Ana Cemetery with the expectation of new spaces becoming available through the road closures.


Chair


Secretary

For El Toro Memorial Park GM Deutsch commented that there are approximately 654 casket spaces remaining. Based on current trends, GM Deutsch is estimating that by the end of this fiscal year, El Toro will have sold 854 interment spaces and will have conducted about 932 Interment Services.

GM Deutsch also explained that due to the high volume of activity, when possible, staff at Santa Ana will come to El Toro Memorial Park to assist with maintenance and service coverage. We are also periodically using a private maintenance service to assist as well. Chair Ward asked if we are paying the maintenance service prevailing wages. GM Deutsch confirmed that the District is paying prevailing wage.

Besides adding new niches in the Maureen Rivers Memorial Niche Garden, GM Deutsch is looking at some perimeter upgrades at El Toro and would like staff to begin investigating possible spaces that may be abandoned and could be reclaimed.

GM Deutsch also informed the Board that he has started holding regular meetings with the Cemetery Managers, Leadworkers, and Union Shop Stewards to discuss the current status of operations, address any concerns and create more opportunities for communication.

MOTION: of Trustee Hatch, seconded by Trustee Rivers and carried by a vote of 3-0 (Vice Chair Marroquin-Waldram and Trustee Anderson absent for the vote), adopted Orange County Cemetery District Resolution 2024-04, approving the Budget for Fiscal Year 2024-25 and

District Fund Budget Units

754 General Fund.....	\$7,850,044
756 Endowment Income	\$215

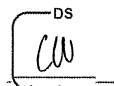
After the budget was approved GM Deutsch presented a five-year plan with financial projections and answered questions about the new property sales growth and potential revenues. They also discussed funding sources and when to draw down.

GM Deutsch also mentioned that staff at Santa Ana and Anaheim are being utilized to do general maintenance currently at Gypsum Canyon. The District has also started to bring our dirt to the new property rather than to the landfill. This is resulting in a cost savings to the District of approximately \$30,000 to \$40,000 annually.

He also mentioned the District employees Luis Fernando Griego, our Equipment Mechanic and Martin Galvez, our Irrigation Specialist. Martin Galvez just reached the two-year anniversary of his injury and has now been approved to return to work for 16 hours a week. We are working with Martin as he transitions onto the District's Long Term Disability plan and are still hopeful that he will eventually return to work full-time.

GM Deutsch presented a draft of a future organizational chart that would represent the District when Gypsum Canyon Memorial Park is operational.

ITEMS FOR FUTURE AGENDAS - None


Chair


Secretary

O.C.C.D. – Minutes

June 5, 2024

BOARD COMMENTS

A. Memorial Day Program, Anaheim Cemetery, May 27, 2024 at 11:00 a.m.

Chair Ward attended Anaheim's program and said it went very well. The interaction for all of the program participants was much smoother. It was also the best physical program they have had for a Memorial Day event with a new design and layout and nice photographs.

B. Memorial Day Program, El Toro Memorial Park, May 27, 2024 at 11:00 a.m.

Trustee Hatch attended the El Toro Program and stated that it ran very smoothly. They Keynote Speaker, Bill Cook, did a wonderful job. The music was good and he enjoyed the poem that John Huntington recited. Trustee Rivers also attended and participated in the program by reading General Logan's Order. She said she made an effort to ask people to thank the groundskeeping staff for doing such a tremendous job getting the grounds ready, adding that they never get thanked or acknowledged.

C. Memorial Day Program, Santa Ana Cemetery, May 27, 2024 at 10:00 a.m.

Due to illness, Vice Chair Marroquin-Waldram was unable to attend the Santa Ana Memorial Day program.

D. CSDA Fiscal Committee Meeting, May 30, 2024 – 1:00 p.m. (Via Zoom)

Due to illness, Trustee Anderson was unable to attend the CSDA Fiscal Committee Meeting.

E. CAPC Strategic Planning Meeting, June 3, 2024, Ventura

Trustee Rivers stated that she attended the CAPC Strategic Planning Meeting in Ventura. They will be eliminating the Saturday dinner at their events. Also, the Public Cemetery Alliance wants to merge with CAPC. It is yet to be determined if or how that will occur. Carol Griese will be retiring in about two to three years and the Association is looking for another District to take the lead in running the association.


GM Deutsch also noted that there was a Garden of Innocence Service on Saturday, June 1st which was heavily attended by the Knights of Columbus who presented a sizable check to the Garden of Innocence for future operation. The District did not publicize the event on its website, only on El Toro's facebook page.

ANNOUNCEMENTS

A. CSDA Professional Development Committee Meeting, June 6, 2024 – 9:00 a.m. (Via Zoom)

B. General Manager's Leadership Summit, June 23-25, 2024, Anaheim

GM Deutsch stated that both he and Assistant General Manager, Mary Funk will be attending this meeting.


Chair


Secretary

O.C.C.D. – Minutes

June 5, 2024

C. CSDA Annual Conference, September 9-12, 2024, Indian Wells

Trustee Rivers asked to be registered for this event. Chair Ward stated that she was also interested in attending, but suggested that staff find out what the cancellation policy is prior to registering her.

The next regular meeting will be held on **Wednesday, June 26, 2024**, at 10:00 a.m., at the Orange County Cemetery District, 25751 Trabuco Rd., Lake Forest, CA 92630.

There being no further business, the meeting was adjourned at 12:10 p.m.

DocuSigned by:
Cynthia Ward
Chair
C14FB25EE29FD4D6...

Mary Funtz
Secretary

^{DS}
CW
Chair

MF
Secretary